

## POST & BID POSITION ANNOUNCEMENT

### Bargaining Units 1, 4 and 11

1. Reference #: **04-1-0680**    2. Position Number: **904-375-3175-XXXX**    3. **Date of Posting:** **June 28, 2011**
4. Classification: **Transportation Engineering Technician (TET)**    5. Salary Range: \$3,262 - \$4,766
6. Pay Differentials That Apply To Position: **Graveyard shift position; requires to work weekends, holidays, and overtime on assigned shift and other possible rotating shifts.**
7. Working Hours Of Position: **9 PM to 7 AM, 4/40 schedule**
8. District/Division: **04/Operations**    Section: District 4/Coastal **TMC**    Geographic Location: **Oakland**  
**(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.)** *Determination for relocation will be made by Hiring Supervisor.*

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):

B. Technical & Professional Skills & Abilities:

Assist in the coordination of traffic management activities related to TMC operations. Provide day-to-day operation of the TMC, i.e., operating traffic management systems for the Bay Bridge and Bay Area state highways, such as operating Ramp Meters, Changeable Message Signs, Highway Advisory Radios and CCTV's. Provide Regional Transportation Management Plan support for lane closure activities. Assist the Office of Traffic Management as needed in procuring and inventory of equipment and supplies. Collect and analyze traffic and operational data for related traffic management studies. Observe, record, and help maintain the operation of remote traffic management locations throughout the District. Maintain records related to TMC and Traffic Management activities.

C. License and/or Certification Requirements:

This position requires working with the Computer Aided Dispatch (CAD). Since the CAD contains confidential information, candidates selected for this position are required to take a Department of Justice (DOJ) background investigation check. This position is only available to those candidates that successfully pass the background check.

D. Physical Abilities to Perform Essential Functions:

The incumbent may be required to sit for long periods of time while using a keyboard and video display terminal. The incumbent may also be required to move large, cumbersome plans and diagrams from location to location. Must have the ability and stability to multi-task and emotional skills to remain calm, cool, and collected in a crisis.

E. Other Departmental Requirements:

This position requires extensive contact with staff from CHP, Caltrans Maintenance, Construction Branches and Public Affairs in the District. Frequent contact may also be made with the media, FSP tow operators, Caltrans dispatch communications, 511 staff and the general public. Good communications and interpersonal skills are preferred. There are times when the incumbent will represent Caltrans during contacts with the media and the general public. Possession of strong computer skills is desirable to operate various computer systems.

F. Duty Statement/Description of Duties:

10. **Final Date and Time for Receiving Bid:** July 13, 2011

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Ramin Bolourchian

Address: 111 Grand Avenue, Oakland, CA 94612

Telephone Number: (510) 286-4767

FAX Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

12. Window period employee must be available for contact (**Unit 1&4 Only**): From: \_\_\_\_\_ To: \_\_\_\_\_  
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

13. **Expected Reporting Date To Position (Unit 11 Only):** July 28, 2011  
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)